

# SYLVANIA

TOWNSHIP

## PROJECT PLAN REVIEW

PLANNING & ZONING DEPARTMENT  
4927 N. HOLLAND-SYLVANIA ROAD  
SYLVANIA, OH 43560  
(419) 885-5276  
[WWW.SYLVANIATOWNSHIP.COM](http://WWW.SYLVANIATOWNSHIP.COM)

PLEASE PRINT CLEARLY

### PROPOSED PROJECT

	DATE SUBMITTED
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### PROJECT ADDRESS

	PARCEL #	ZONE DISTRICT
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### LEGAL DESCRIPTION

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### APPLICANT/AGENT

NAME	PHONE
ADDRESS	EMAIL

### PROPERTY OWNER

NAME	PHONE
ADDRESS	EMAIL

### REQUIRED INFORMATION TO BE SUBMITTED *(at least four weeks prior to PPR meeting date)*

	COMPLETED APPLICATION FORM
	PROJECT DESCRIPTION – Brief statement of intended use (separate from application)
	SITE PLAN – Six (6) 24" x 36" hardcopies plus one (1) electronic copy.
	LANDSCAPE PLAN – Two (2) hardcopies plus one (1) electronic copy.
	FEES (4) - \$300.00 (payable to Sylvania Township Trustees) - \$100.00 (payable to Lucas County Plan Commission) - \$250.00 – over 5,000 square feet, \$100.00 – under 5,000 square feet (payable to Sylvania Township Fire Department) - Contact Lucas County Engineer for fee amount (419-213-2860)

Meetings are held at the Sylvania Township Administration Building on the third Wednesday of the month with the applicant/agent and all review agencies. Please verify the meeting date and time with the Zoning office as dates and times are subject to change.

***"I certify that the information contained in this application and its supplements are accurate and true."***

**APPLICANT SIGNATURE:**

OFFICE USE ONLY	MEETING DATE:
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