

Sylvania Township Contribution Application Requirements

Name of organization

Contact person with telephone number and email address

List of organization's officers or board of directors with telephone and email

List of any staff or number of staff if more than ten employees (by title only)

A Brief Narrative statement detailing the purpose of the request including:

History of the organization

Description of the project or activity to be funded

Describe the organization's goals and their effect on Sylvania Twp.

Is this an annual operating expense or a special project request?

Financial background attachments:

Annual budget

Balance sheet

Income statement

List of past sources of revenue and contributors (cash or in-kind)

Projection of future sources of revenue or contributors (cash or in-kind)

List of any funding that is conditioned on this request being granted

Certification of compliance with all State and Federal regulations and laws

Mail To: Hugh Thomas
Sylvania Township
4927 Holland Sylvania Road
Sylvania, OH 43560

REVIEWED ANNUALLY AFTER SEPTEMBER 30