

Sylvania Township 2012 Operating Budget

General Fund Operating Projections

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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual 2010	Budget 2011	2011	2012
Revenue							
101	000	11010	Operating Cash	5,856,496.71	6,108,856.14	6,108,856.13	5,686,914.75
101	110	40101	Real Estate Tax	580,980.65	602,420.00	581,802.02	582,560.00
101	110	40102	Tangible Personal Property	5,151.37	-	4,684.33	0.00
101	110	40302	Fees	903.75	1,500.00	555.00	1,500.00
101	110	40310	Cablesystem Franchise Fees	426,589.65	434,000.00	442,215.00	440,000.00
101	110	40320	Water/Sewer Tap in Fees	18,813.19	15,000.00	1,500.00	2,000.00
101	110	40410	Fines/Fees - Sylvania Municipal Court	29,717.96	30,000.00	30,000.00	30,000.00
101	110	40531	Inheritance Taxes	1,113,447.72	700,000.00	706,000.00	700,000.00
101	110	40532	Local Government	322,902.63	334,799.22	334,000.00	243,750.00
101	110	40533	Liquor Permit Fees	41,431.25	42,000.00	42,000.00	42,000.00
101	110	40534	Cigarette License Fees	-	20.00	187.50	20.00
101	110	40535	Rollback & Homestead	77,658.28	59,580.00	78,671.46	79,440.00
101	110	40550	Personal Property C.A.T.	28,517.40	25,127.00	16,542.07	3,717.00
101	110	40575	Tax Incentive Financing	312,196.07	303,220.97	259,225.00	259,225.00
101	110	40580	Utility Deregulation	5,265.66	5,952.00	2,380.50	0.00
101	110	40599	Intergovernmental	7,142.95	1,000.00	1,000.00	1,000.00
101	110	40701	Interest	106,000.24	90,000.00	50,000.00	50,000.00
101	110	40891	Other	26,269.81	15,000.00	30,000.00	25,000.00
101	110	40892	Adjustment Refunds	-			
101	110	40951	Sale of Fixed Assets	212.00		2,140.00	
101	130	40301	Zoning Permits	30,901.65	30,000.00	22,500.00	23,500.00
101	130	40401	Zoning Fines	11,809.00	5,000.00	1,200.00	1,200.00
101	130	40601	Special Assessments			768.14	
Total Revenue				3,145,911.23	2,694,619.19	2,607,371.02	2,484,912.00

**Sylvania Township
2012 Operating
Budget**

**General Fund
Operating Projections**

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Account Numbers			Description	Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account		Actual	Budget		
				2010	2011	2011	2012

Expenditures

Elected Officials

101	110	50111	Trustee Salary	61,704.00	61,704.00	61,704.00	61,704.00
101	110	50121	Clerk/Fiscal Officer	28,176.00	28,176.00	28,176.00	28,176.00
101	110	50211	Retirement - Elected	12,583.20	12,583.20	12,583.20	12,583.20
101	110	50213	Medicare - Elected	1,109.31	1,303.26	1,303.26	1,303.26
101	110	50221	Insurance - Medical & Drug - Elected	40,564.37	60,790.41	57,900.00	67,679.71
101	110	50222	Insurance - Life - Elected	110.55	122.40	122.40	122.40
101	110	50223	Insurance - Dental - Elected	4,179.81	4,574.77	4,574.00	4,240.30
101	110	50225	Health & Wellness - Elected	109.88	1,680.00	200.00	1,680.00
101	110	50230	Workers' Compensation - Elected	5,141.77	2,878.30	2,146.76	2,878.30
101	110	51312	State Examiners Charges	14,200.00	30,000.00	4,534.17	30,000.00
101	110	51314	Auditor's & Treasurer's Fees	25,013.83	32,000.00	21,000.00	32,320.00
101	110	51315	Election Expense	14,784.66	25,000.00	5,000.00	10,000.00
101	110	51316	Land Reutilization	-	-	1,350.00	1,500.00
101	110	51330	Travel & Other Expenses - Elected Officials	2,342.77	2,100.00	2,500.00	2,500.00
101	110	51342	Postage & Shipping	-	750.00	1,000.00	765.00
101	110	51510	Dues & Subscriptions	229.00	250.00	12,412.00	12,475.00
101	110	51530	Burial Expenses	1,250.00	1,150.00	300.00	1,150.00
101	110	51532	Public Information	10,063.21	20,000.00	7,000.00	15,000.00
101	110	51533	Gypsy Moth Spraying	-	5,000.00	0.00	5,000.00
101	110	51535	General Health District	204,067.68	204,100.00	204,100.00	204,100.00

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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual 2010	Budget 2011	2011	2012
101	110	51540	Advertising Delinquent Lands	150.89	1,000.00	250.00	1,000.00
101	110	51550	Emergency Management	5,882.60	6,000.00	5,135.00	5,200.00
101	110	51555	Registrations/Conferences	870.00	1,000.00	1,000.00	1,000.00
101	110	51557	Legal Notices	2,486.58	2,750.00	500.00	2,500.00
101	110	51575	Payouts - Tax Incentive Financing	308,712.27	299,837.33	256,527.15	259,225.00
101	110	51591	Funding/Donations	32,600.00	30,000.00	29,500.00	30,000.00
101	110	51599	Other Expenses	148.40	1,000.00	500.00	500.00
101	110	51660	Pay Out of Claims			268,100.21	-
101	110	51675	Contracts	20,559.62	30,000.00	28,500.00	32,500.00
Total Elected				797,040.40	865,749.67	1,017,918.15	827,102.17

Administration

101	112	50131	Salary - Administration	243,037.09	165,242.34	172,310.00	165,296.00
101	112	50132	Salary - Support Staff	40,527.40	22,401.60	15,000.00	24,960.00
101	112	50152	Temporary Employees - Administration	9,823.05		16,600.00	
101	112	50195	Longevity - Admin/Support	2,646.41	1,203.88	1,203.88	2,258.88
101	112	50198	Overtime	-	500.00	-	500.00
101	112	50211	Employer's Retirement Contribution-Admin/Supp	29,485.58	26,508.69	27,488.00	27,022.08
101	112	50213	Medicare- Admin/Support	4,187.01	2,745.54	2,850.00	2,798.72
101	112	50221	Insurance - Medical & Drug	20,646.55	44,542.28	23,500.00	30,603.90
101	112	50222	Insurance - Life	72.02	91.80	91.80	91.80
101	112	50223	Insurance - Dental	1,695.03	3,271.54	3,271.54	1,297.40
101	112	50225	Health & Wellness - Admin/Support	239.88	1,680.00	150.00	1,260.00

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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual 2010	Budget 2011	2011	2012
101	112	50230	Workers' Compensation - Admin/Support	12,856.45	6,063.64	4,861.41	6,181.07
101	112	50240	Unemployment Compensation	-	-	7,375.00	-
101	112	50259	Cell Phone Allowance			184.00	276.00
101	112	51311	Legal Counsel	57,330.69	33,750.00	23,000.00	27,500.00
101	112	51318	Training	-	1,200.00	4,250.00	1,200.00
101	112	51319	Computer Services/Software	17,533.98	25,000.00	26,000.00	26,000.00
101	112	51321	Lease - Principal	4,341.00	4,341.00	2,100.00	-
101	112	51323	Repairs & Maintenance - Equipment	3,160.36	3,500.00	2,400.00	3,000.00
101	112	51325	Vehicle Maintenance & Repairs	7.93	500.00	150.00	500.00
101	112	51330	Travel & Other Expenses - Admin/Support	1,340.13	4,000.00	2,000.00	4,000.00
101	112	51342	Postage & Shipping	2,125.55	2,500.00	2,000.00	2,250.00
101	112	51381	Insurance Liability	11,960.00	13,000.00	29,087.00	30,000.00
101	112	51410	Office Supplies	7,320.31	7,000.00	6,500.00	6,500.00
101	112	51420	Supplies	1,131.57	1,000.00	1,000.00	1,000.00
101	112	51461	Office Equipment	10,261.26	11,500.00	5,500.00	11,500.00
101	112	51510	Dues & Subscriptions	10,050.52	11,500.00	14,800.00	14,800.00
101	112	51555	Registrations/Conferences	653.00	4,000.00	1,000.00	4,000.00
101	112	51560	Drug Testing	266.00	1,500.00	850.00	1,500.00
101	112	51599	Other Expenses	4,535.59	20,000.00	6,000.00	15,000.00
101	112	51612	Scanning Services	8,715.27	22,500.00	5,000.00	8,000.00
101	112	51613	Image Silo Expenses	1,020.00	3,500.00	5,100.00	6,000.00
101	112	51675	Contracts	19,986.34	18,500.00	18,500.00	20,000.00
Total Administration				526,955.97	463,042.30	430,122.63	445,295.86

Fiscal

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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual 2010	Budget 2011	2011	2012
101	115	50122	Salaries - Fiscal	146,617.74	196,374.78	194,000.00	195,561.60
101	115	50195	Longevity - Fiscal	2,048.57	2,922.74	2,922.74	3,431.13
101	115	50198	Overtime		350.00	-	350.00
101	115	50211	Retirement - Fiscal	20,728.90	27,950.65	26,382.00	27,907.98
101	115	50213	Medicare - Fiscal	2,033.61	2,894.89	2,836.00	2,890.47
101	115	50221	Insurance - Medical & Drug - Fiscal	19,479.50	41,540.18	22,500.00	26,156.38
101	115	50222	Insurance - Life - Fiscal	58.20	153.00	153.00	122.40
101	115	50223	Insurance - Dental - Fiscal	1,937.51	2,633.36	3,353.00	623.48
101	115	50225	Health & Wellness - Fiscal	899.60	1,680.00	1,000.00	1,680.00
101	115	50230	Workers' Compensation- Fiscal	7,944.15	6,393.47	3,971.00	4,500.00
101	115	50240	Unemployment Compensation	-	-	-	-
101	115	51318	Training	-	1,500.00	1,500.00	1,500.00
101	115	51319	Computer Services/Software	20,057.65	30,000.00	22,000.00	30,000.00
101	115	51321	Lease - Principal	423.00	652.00	652.00	750.00
101	115	51323	Repairs & Maintenance - Equipment	-	500.00	100.00	500.00
101	115	51330	Travel & Other Expenses - Fiscal	2,844.40	6,000.00	5,500.00	6,000.00
101	115	51342	Postage & Shipping	820.88	1,500.00	1,200.00	1,500.00
101	115	51410	Office Supplies	1,265.10	2,000.00	2,000.00	3,000.00
101	115	51461	Equipment - Fiscal	2,183.91	3,500.00	2,500.00	3,500.00
101	115	51510	Dues & Subscriptions	405.00	1,500.00	750.00	1,500.00
101	115	51555	Registrations/Subscriptions-Fiscal	1,030.00	3,000.00	3,000.00	3,500.00
101	115	51560	Drug Testing/Training	62.00	500.00	350.00	500.00
101	115	51599	Other Expenses - Fiscal	71.25	5,000.00	1,500.00	5,000.00
Total Fiscal				230,910.97	338,545.07	298,169.74	320,473.44

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Account Numbers			Description	Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account		Actual	Budget		
				2010	2011	2011	2012
Township Hall							
101	120	51331	Repairs- Buidlings	6,186.80	7,000.00	2,000.00	7,000.00
101	120	51332	Building Cleaning Services	8,325.64	10,000.00	10,000.00	10,200.00
101	120	51351	Utilities-Electricity	18,484.64	38,000.00	22,000.00	28,000.00
101	120	51352	Utilities -Water and Sewer	5,027.26	5,000.00	5,000.00	5,100.00
101	120	51353	Utilities - Natural Gas/Fuel Oil/Propane	9,187.51	20,000.00	15,000.00	18,000.00
101	120	51355	Phone Services	16,174.61	19,000.00	17,500.00	18,500.00
101	120	51361	Waste Pickup	764.29	1,100.00	1,100.00	1,400.00
101	120	51427	Maintenance Supplies & Materials	5,252.61	7,000.00	5,600.00	6,000.00
101	120	51599	Other Expenses	2,874.06	5,000.00	2,600.00	3,000.00
Total Township Hall				72,277.42	112,100.00	80,800.00	97,200.00
Zoning							
101	130	50150	Salaries & Fees	147,955.72	136,569.64	140,940.00	137,961.83
101	130	50152	Temporary Employees		-		-
101	130	50195	Longevity - Zoning	833.69	872.08	872.08	958.05
101	130	50198	Over Time	2,081.09	5,000.00	2,000.00	2,500.00
101	130	50211	Retirement	21,289.83	19,941.84	19,434.00	19,798.78
101	130	50213	Medicare	2,027.97	2,065.40	1,960.00	2,050.59
101	130	50221	Insurance - Medical & Drug	26,107.81	34,335.12	34,800.00	38,237.72
101	130	50222	Insurance - Life	86.18	91.80	91.80	91.80
101	130	50223	Insurance - Dental	2,358.04	2,321.24	2,311.00	2,166.05
101	130	50225	Health & Wellness	99.92	1,260.00	150.00	1,260.00

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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Dept	Account	Description	Actual 2010	Budget 2011	2011	2012
101	130	50230	Workers' Compensation	9,032.93	4,561.53	3,160.00	4,528.80
101	130	50240	Unemployment	-			
101	130	50255	Board Compensation	4,600.00	7,200.00	7,000.00	7,200.00
101	130	51311	Legal Counsel	47,490.73	33,750.00	33,750.00	27,500.00
101	130	51318	Training	46.95	1,000.00	150.00	750.00
101	130	51319	Computer Services	909.00	3,500.00	1,500.00	2,000.00
101	130	51321	Lease - Principal	3,444.00	3,731.00	3,731.00	3,731.00
101	130	51323	Repairs and Maintenance - Equipment	390.00	600.00	600.00	600.00
101	130	51330	Travel & Other Expenses				500.00
101	130	51342	Postage & Shipping	1,007.14	3,500.00	1,500.00	3,500.00
101	130	51410	Office Supplies	338.54	1,800.00	800.00	1,500.00
101	130	51461	Office Equipment	2,697.41	3,000.00	2,000.00	3,000.00
101	130	51510	Dues & Subscriptions	-	1,000.00	100.00	500.00
101	130	51555	Registrations/Conferences	64.00	4,000.00	1,000.00	3,000.00
101	130	51557	Legal Notices	4,504.44	5,000.00	5,000.00	5,000.00
101	130	51560	Drug Testing/Training	124.00	500.00	150.00	500.00
101	130	51561	Employee Reimbursement	199.85	750.00	150.00	
101	130	51576	Nuisance Abatement	2,820.90	25,000.00	3,000.00	20,000.00
101	130	51599	Other Expenses	1,287.67	5,000.00	2,500.00	5,000.00
101	130	51675	Contracts	2,500.00	31,000.00	-	31,000.00
Total Zoning				284,297.81	337,349.66	268,649.88	324,834.62

Parks & Recreation

101	610	51599	Parks - Other Expenses	25,000.00	-	-	-
Total Parks & Recreation				25,000.00	-	-	-

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Fund	Depart	Account		Actual	Budget		
				2010	2011	2011	2012

Other Sources & Uses

Sources

101	931	43209	Transfers In	-			
101	931	44204	Transfers In - Cost Allocation - Road	23,800.00	23,800.00	23,800.00	23,800.00
101	931	44209	Transfers In - Cost Allocation - Police	88,200.00	88,200.00	88,200.00	88,200.00
101	931	44210	Transfers In - Cost Allocation- Fire	85,400.00	86,800.00	86,800.00	86,800.00
101	941	42210	Advances - In Fire	-	62,464.20	-	
101	941	42239	Advances - In - Bulletproof Vest				
Total Sources				197,400.00	261,264.20	198,800.00	198,800.00

Uses

101	910	53204	Transfers - Out Road & Bridge Fund	500,000.00	500,000.00	500,000.00	450,000.00
101	910	53205	Transfer Out - Cemetery Fund			11,650.00	8,000.00
101	910	53204	Transfers - Out Road & Bridge Fd-Maintenance	8,324.23	8,161.43	8,287.00	8,000.00
101	910	53209	Transfers - Out Police Fund	1,255.00			
101	910	53310	Transfers - Out Senior Center Debt	89,690.00	87,515.00	87,515.00	90,315.00
101	910	53430	Transfers - Out Capital Equipment	45,000.00	25,000.00	25,000.00	50,000.00
101	910	53431	Transfers - Out Permanent Improvement	500,000.00	500,000.00	500,000.00	250,000.00
101	910	56101	Transfers - Out Budget Stabilization Fund		140,000.00		
101	920	52204	Advances - Out Road & Bridge Fund		-		-

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Fund	Depart	Account	Description	Actual 2010	Budget 2011	2011	2012
101	920	52210	Advances - Out Fire Fund				
101	920	52638	Advances - Out Internal Service Fund	10,200.00			
Total Uses				1,154,469.23	1,260,676.43	1,132,452.00	856,315.00
Total Other (Sources) & Uses				957,069.23	999,412.23	933,652.00	657,515.00
Total Expenditures				2,893,551.80	3,116,198.93	3,029,312.40	2,672,421.08
General Fund				6,108,856.14	5,687,276.40	5,686,914.75	5,499,405.67

Purpose

The General Fund is used to account for all financial resources, except for those required to be accounted for in another Fund. The Sylvania Township General Fund contains the elected officials, the administrative personnel, the fiscal personnel, the township hall operation and the zoning department.