

**Sylvania Township
2014 Operating
Budget**

**General Fund
Operating Projections**

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Account Numbers				Description	Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Actual		Budget			
				2012	2013	2013	2014	
Revenue								
101	000	11010	Operating Cash	6,038,855.41	7,252,613.49	7,252,613.49	7,777,432.48	
101	110	40101	Real Estate Tax	591,124.09	541,200.00	524,379.00	541,740.00	
101	110	40102	Tangible Personal Property	22.92	0.00	0.00	0.00	
101	110	40302	Fees	485.30	400.00	1,900.00	400.00	
101	110	40310	Cablesystem Franchise Fees	428,140.22	440,000.00	440,000.00	440,000.00	
101	110	40320	Water/Sewer Tap in Fees	3,557.52	1,000.00	24,882.58	2,000.00	
101	110	40410	Fines/Fees - Sylvania Municipal Court	28,222.78	30,000.00	26,500.00	26,500.00	
101	110	40531	Inheritance Taxes	1,891,604.59	300,000.00	895,168.00	0.00	
101	110	40532	Local Government	218,045.59	243,750.00	187,800.00	187,800.00	
101	110	40533	Liquor Permit Fees	47,469.10	42,000.00	42,000.00	42,000.00	
101	110	40534	Cigarette License Fees	1,575.26	20.00	940.00	20.00	
101	110	40535	Rollback & Homestead	79,043.04	73,800.00	73,260.00	73,260.00	
101	110	40550	Personal Property C.A.T.	6,051.57	0.00	0.00	0.00	
101	110	40575	Tax Incentive Financing	223,943.24	259,225.00	216,937.78	216,938.00	
101	110	40580	Utility Deregulation	-	0.00	0.00	0.00	
101	110	40599	Intergovernmental	-	1,000.00	35.00	35.00	
101	110	40701	Interest	66,308.51	42,000.00	70,000.00	70,000.00	
101	110	40891	Other	30,727.08	15,000.00	20,000.00	15,000.00	
101	110	40892	Adjustment Refunds					
101	110	40951	Sale of Fixed Assets					
101	130	40301	Zoning Permits	22,102.75	23,853.00	35,000.00	35,000.00	
101	130	40401	Zoning Fines	150.00	500.00			
101	130	40601	Special Assessments	776.92		1,602.65	1,000.00	

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General Fund
Operating Projections

Account Numbers			Un-Audited	Original	Estimated	Proposed
Fund	Dept	Account	Actual	Budget		
		Description				
		Total Revenue	3,639,350.48	2,013,748.00	2,560,405.01	1,651,693.00

Expenditures

Elected Officials

101	110	50111	Trustee Salary	61,704.00	61,704.00	61,704.00	61,704.00
101	110	50121	Clerk/Fiscal Officer	28,176.00	28,176.00	28,176.00	28,176.00
101	110	50211	Retirement - Elected	12,583.20	12,583.20	12,583.20	12,583.20
101	110	50213	Medicare - Elected	1,293.16	1,303.26	1,303.26	1,303.26
101	110	50221	Insurance - Medical & Drug - Elected	67,721.64	67,724.73	67,724.73	67,679.71
101	110	50222	Insurance - Life - Elected	4.16	122.40	122.40	1,782.00
101	110	50223	Insurance - Dental - Elected	3,768.96	4,240.30	4,240.30	4,749.30
101	110	50225	Health & Wellness - Elected	1,680.00	1,200.00	1,200.00	240.00
101	110	50230	Workers' Compensation - Elected	2,620.91	2,878.30	2,878.30	2,878.30
101	110	51312	State Examiners Charges	15,315.60	30,600.00	4,000.00	30,000.00
101	110	51314	Auditor's & Treasurer's Fees	31,741.65	32,643.00	22,000.00	25,000.00
101	110	51315	Election Expense	8,211.37	20,000.00	1,500.00	25,000.00
101	110	51316	Land Reutilization	1,238.76	1,500.00	1,000.00	1,500.00
101	110	51330	Travel & Other Expenses - Elected Officials	1,345.14	2,500.00	2,000.00	2,500.00
101	110	51342	Postage & Shipping	0.00	800.00	200.00	200.00
101	110	51510	Dues & Subscriptions	9,089.00	12,475.00	12,475.00	12,475.00
101	110	51530	Burial Expenses	0.00	1,150.00	1,510.00	2,600.00
101	110	51532	Public Information	0.00	15,000.00	2,500.00	5,000.00
101	110	51533	Gypsy Moth Spraying	0.00	5,000.00	0.00	5,000.00
101	110	51535	General Health District	187,742.56	187,742.56	187,742.56	188,000.00
101	110	51540	Advertising Delinquent Lands	188.46	1,000.00	180.00	500.00
101	110	51550	Emergency Management	7,420.76	5,500.00	7,939.47	8,500.00
101	110	51555	Registrations/Conferences	409.00	1,000.00	1,000.00	1,000.00

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General Fund Operating Projections

Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual	Budget		
101	110	51557	Legal Notices	1,034.26	2,500.00	1,000.00	2,000.00
101	110	51575	Payouts - Tax Incentive Financing	222,749.08	259,225.00	214,668.09	215,000.00
101	110	51591	Funding/Donations	26,562.50	30,000.00	25,000.00	30,000.00
101	110	51599	Other Expenses	1,177.00	500.00	500.00	500.00
101	110	51675	Contracts	30,702.94	33,150.00	33,150.00	33,813.00
Total Elected				724,480.11	822,217.75	698,297.31	769,683.77

Administration

101	112	50131	Salary - Administration	169,833.35	172,493.07	173,825.51	173,825.51
101	112	50132	Salary - Support Staff	26,008.93	27,405.00	27,996.80	27,996.80
101	112	50195	Longevity - Admin/Support	2,291.49	2,494.27	2,672.61	2,672.51
101	112	50198	Overtime	359.47	500.00	350.00	500.00
101	112	50211	Employer's Retirement Contribution-Admin/Supp	27,754.93	28,404.93	28,699.27	28,699.27
101	112	50213	Medicare- Admin/Support	2,749.55	2,941.94	2,972.42	2,972.42
101	112	50221	Insurance - Medical & Drug	27,715.06	24,901.48	24,901.48	24,889.56
101	112	50222	Insurance - Life	78.12	91.80	91.80	91.80
101	112	50223	Insurance - Dental	1,175.04	960.44	960.44	1,075.68
101	112	50225	Health & Wellness - Admin/Support	1,402.00	900.00	900.00	180.00
101	112	50230	Workers' Compensation - Admin/Support	5,029.24	6,497.38	5,837.05	6,564.72
101	112	50240	Unemployment Compensation	0.00	-	-	-
101	112	50259	Cell Phone Allowance	276.00	276.00	276.00	276.00
101	112	51311	Legal Counsel	23,091.67	28,000.00	22,500.00	23,750.00
101	112	51318	Training	432.00	1,200.00	500.00	1,200.00
101	112	51319	Computer Services/Software	31,597.93	26,000.00	12,500.00	20,000.00
101	112	51321	Lease - Principal	714.00	4,284.00	4,284.00	4,500.00
101	112	51323	Repairs & Maintenance - Equipment	3,462.05	3,000.00	2,000.00	3,000.00
101	112	51325	Vehicle Maintenance & Repairs	323.06	500.00	350.00	500.00
101	112	51330	Travel & Other Expenses - Admin/Support	1,255.04	4,000.00	1,500.00	3,000.00

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Account Numbers				Un-Audited	Original		
Fund	Depart	Account	Description	Actual	Budget	Estimated	Proposed
101	112	51342	Postage & Shipping	2,059.42	2,250.00	2,000.00	2,250.00
101	112	51381	Insurance Liability	19,023.00	30,000.00	17,572.00	25,000.00
101	112	51410	Office Supplies	3,765.70	6,500.00	3,000.00	5,000.00
101	112	51420	Supplies	0.00	1,000.00	800.00	1,000.00
101	112	51461	Office Equipment	127.57	11,500.00	5,000.00	10,000.00
101	112	51510	Dues & Subscriptions	15,188.24	14,800.00	15,000.00	16,200.00
101	112	51555	Registrations/Conferences	394.00	4,000.00	2,000.00	3,000.00
101	112	51560	Drug Testing	171.60	1,500.00	500.00	1,000.00
101	112	51599	Other Expenses	4,603.40	15,000.00	6,000.00	12,500.00
101	112	51612	Scanning Services	2,575.13	8,000.00	5,000.00	6,000.00
101	112	51613	Image Silo Expenses	6,035.00	6,600.00	9,960.00	10,956.00
101	112	51675	Contracts	19,698.31	21,000.00	21,000.00	21,000.00
Total Administration				399,190.30	457,000.31	400,949.38	439,600.27

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Account Numbers			Description	Un-Audited	Original	Estimated	Proposed
Fund	Dept	Account		Actual	Budget		
Fiscal							
101	115	50122	Salaries - Fiscal	200,037.28	186,721.43	186,721.43	178,622.08
101	115	50195	Longevity - Fiscal	3,542.77	4,227.14	4,227.14	4,713.28
101	115	50198	Overtime	0.00	350.00	350.00	350.00
101	115	50211	Retirement - Fiscal	28,409.38	26,781.80	26,781.80	25,715.95
101	115	50213	Medicare - Fiscal	3,002.40	2,773.83	2,773.83	2,663.44
101	115	50221	Insurance - Medical & Drug - Fiscal	30,375.56	30,526.73	30,526.73	29,089.56
101	115	50222	Insurance - Life - Fiscal	85.12	96.90	96.90	607.20
101	115	50223	Insurance - Dental - Fiscal	516.72	1,583.93	1,583.93	1,075.68
101	115	50225	Health & Wellness - Fiscal	1,452.00	1,200.00	1,200.00	240.00
101	115	50230	Workers' Compensation- Fiscal	5,611.16	4,500.00	4,500.00	6,564.71
101	115	50240	Unemployment Compensation	0.00	6,000.00	6,000.00	-
101	115	51318	Training	278.00	1,500.00	1,500.00	1,500.00
101	115	51319	Computer Services/Software	9,681.63	30,000.00	30,000.00	30,000.00
101	115	51321	Lease - Principal	564.00	750.00	750.00	750.00
101	115	51323	Repairs & Maintenance - Equipment	0.00	500.00	500.00	500.00
101	115	51330	Travel & Other Expenses - Fiscal	2,018.68	6,000.00	6,000.00	6,000.00
101	115	51342	Postage & Shipping	0.00	1,500.00	1,500.00	1,500.00
101	115	51410	Office Supplies	1,031.39	3,000.00	3,000.00	3,000.00
101	115	51461	Equipment - Fiscal	1,828.68	3,500.00	3,500.00	3,500.00
101	115	51510	Dues & Subscriptions	491.00	1,500.00	1,500.00	1,500.00
101	115	51555	Registrations/Subscriptions-Fiscal	1,604.00	4,000.00	4,000.00	4,000.00
101	115	51560	Drug Testing/Training	116.60	500.00	500.00	500.00
101	115	51599	Other Expenses - Fiscal	76.82	5,000.00	5,000.00	5,000.00
Total Fiscal				290,723.19	322,511.76	322,511.76	307,391.90

Township Hall

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Account Numbers				Un-Audited	Original		
Fund	Depart	Account	Description	Actual	Budget	Estimated	Proposed
101	120	51331	Repairs- Buidlings	4,325.08	7,000.00	7,000.00	7,110.00
101	120	51332	Building Cleaning Services	7,991.49	10,200.00	0.00	0.00
101	120	51351	Utilities-Electricity	15,420.45	28,560.00	28,560.00	29,130.00
101	120	51352	Utilities -Water and Sewer	5,436.84	5,202.00	5,202.00	5,310.00
101	120	51353	Utilities - Natural Gas/Fuel Oil/Propane	6,638.11	18,360.00	18,360.00	18,730.00
101	120	51355	Phone Services	13,495.44	18,870.00	18,870.00	19,250.00
101	120	51361	Waste Pickup	825.36	1,400.00	1,400.00	1,400.00
101	120	51427	Maintenance Supplies & Materials	3,895.77	6,000.00	6,000.00	6,000.00
101	120	51599	Other Expenses	1,262.44	3,000.00	3,000.00	3,000.00
Total Township Hall				59,290.98	98,592.00	88,392.00	89,930.00

Zoning

101	130	50150	Salaries & Fees	110,172.43	83,049.29	83,049.29	75,412.48
101	130	50152	Temporary Employees	0.00	-	-	-
101	130	50195	Longevity - Zoning	979.33	476.24	476.24	1,313.30
101	130	50198	Over Time	334.14	2,500.00	2,500.00	1,500.00
101	130	50211	Retirement	13,715.61	12,043.57	12,043.57	10,951.61
101	130	50213	Medicare	1,628.31	1,247.37	1,247.37	1,134.26
101	130	50221	Insurance - Medical & Drug	28,906.31	9,756.01	9,756.01	6,734.34
101	130	50222	Insurance - Life	63.75	61.20	61.20	61.20
101	130	50223	Insurance - Dental	2,033.38	537.89	537.89	377.35
101	130	50225	Health & Wellness	1,225.00	600.00	600.00	120.00
101	130	50230	Workers' Compensation	4,050.35	2,754.86	2,754.86	2,505.09
101	130	50240	Unemployment	9,979.30	12,000.00	12,000.00	-
101	130	50255	Board Compensation	4,150.00	7,200.00	7,200.00	7,200.00
101	130	51311	Legal Counsel	23,156.57	28,000.00	28,000.00	28,000.00
101	130	51318	Training	45.00	1,000.00	1,000.00	1,000.00
101	130	51319	Computer Services	731.25	2,000.00	2,000.00	2,000.00
101	130	51321	Lease - Principal	2,870.00	3,731.00	3,731.00	

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Fund	Depart	Account	Description	Actual	Budget		
101	130	51323	Repairs and Maintenance - Equipment	576.27	796.00	796.00	600.00
101	130	51330	Travel & Other Expenses	310.75	250.00	250.00	500.00
101	130	51342	Postage & Shipping	7.55	1,100.00	1,100.00	1,100.00
101	130	51410	Office Supplies	542.07	1,200.00	1,200.00	1,220.00
101	130	51461	Office Equipment	111.26	2,000.00	2,000.00	3,000.00
101	130	51510	Dues & Subscriptions	237.00	500.00	500.00	500.00
101	130	51555	Registrations/Conferences	0.00	1,000.00	1,000.00	3,000.00
101	130	51557	Legal Notices	5,898.41	9,500.00	9,500.00	5,000.00
101	130	51560	Drug Testing/Training	0.00	250.00	250.00	500.00
101	130	51576	Nuisance Abatement	3,505.00	12,000.00	12,000.00	12,000.00
101	130	51599	Other Expenses	474.00	3,000.00	3,000.00	5,000.00
101	130	51675	Contracts	22,560.00	25,000.00	25,000.00	5,000.00
Total Zoning				238,263.04	223,553.43	223,553.43	175,729.63

Other Sources & Uses

Sources

101	931	43209	Transfers In	-			
101	931	44204	Transfers In - Cost Allocation - Road	23,800.00	19,600.00	19,600.00	19,600.00
101	931	44209	Transfers In - Cost Allocation - Police	88,200.00	88,200.00	88,200.00	88,200.00
101	931	44210	Transfers In - Cost Allocation- Fire	85,400.00	86,800.00	86,800.00	86,800.00
101	941	42210	Advances - In Fire				
101	941	42638	Advances - In - Internal Service Fund				
Total Sources				197,400.00	194,600.00	194,600.00	194,600.00

Uses

101	910	53204	Transfers - Out Road & Bridge Fund	459,524.69	400,000.00	400,000.00	350,000.00
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Account Numbers				Un-Audited	Original	Estimated	Proposed
Fund	Depart	Account	Description	Actual	Budget		
101	910	53205	Transfer Out - Cemetery Fund	8,000.00	12,000.00	12,000.00	12,000.00
101	910	53209	Transfers - Out Police Fund	33,415.15	-	25,000.00	4,757.00
101	910	53210	Transfers - Out Fire Fund			10,000.00	12,000.00
101	910	53310	Transfers - Out Senior Center Debt	90,315.00	90,895.00	16,328.18	87,447.50
101	910	53430	Transfers - Out Capital Equipment	50,000.00			
101	910	53431	Transfers - Out Permanent Improvement	250,000.00	-		
101	910	53432	Transfer Out - General Capital Projects Fund	-	25,000.00	25,000.00	25,000.00
101	910	53975	Transfer Out - Private Purpose Trust Fund	11,789.94			
101	910	55204	Transfer Out - Road & Bridge Fund	8,000.00	8,153.96	8,153.96	12,098.79
101	910	56101	Transfers - Out Budget Stabilization Fund				
101	920	52204	Advances - Out Road & Bridge Fund				
101	920	52210	Advances - Out Fire Fund				
101	920	52638	Advances - Out Internal Service Fund				
Total Uses				911,044.78	536,048.96	496,482.14	503,303.29
Total Other (Sources) & Uses				713,644.78	341,448.96	301,882.14	308,703.29
Total Expenditures				2,425,592.40	2,265,324.21	2,035,586.02	2,091,038.86
General Fund				7,252,613.49	7,001,037.28	7,777,432.48	7,338,086.62

Purpose The General Fund is used to account for all financial resources, except for those required to be accounted for in another Fund. The Sylvania Township General Fund contains the elected officials, the administrative personnel, the fiscal personnel, the township hall operation and the zoning department.